

W.B.D.I.

Memorandum Date: April 2, 2008
Order Date: April 30, 2008

TO: Lane County Board of Commissioners

DEPARTMENT: Public Works – Road Maintenance Division

PRESENTED BY: Arno Nelson, Road Maintenance Division Manager

AGENDA ITEM TITLE: **IN THE MATTER OF AWARDING REQUIREMENT CONTRACTS TO VARIOUS CONTRACTORS TO ESTABLISH UNIT PRICES FOR DUST ABATEMENT MATERIAL (LIGNIN SULFONATE), DELIVERY, CRC DISTRIBUTOR AND OPERATOR NEEDS DURING THE PERIOD OF JUNE 1, 2008 TO SEPTEMBER 15, 2008, PROSPECTIVE CONTRACT NO. 08-M&S-50**

I. MOTION

THAT THE ATTACHED BOARD ORDER BE ADOPTED AWARDING REQUIREMENT CONTRACTS TO VARIOUS CONTRACTORS FOR FURNISHING THE YEARLY NEEDS OF DUST ABATEMENT MATERIAL (LIGNIN SULFONATE), DELIVERY, CRC DISTRIBUTOR AND OPERATOR AS SPECIFIED IN THE BOARD ORDER IN THE AMOUNTS NEEDED DURING THE PERIOD OF JUNE 1, 2008 TO SEPTEMBER 15, 2008; THAT THE CONTRACTS BE EXECUTED IN ACCORDANCE WITH THE BID SPECIFICATIONS; THAT THE COUNTY ADMINISTRATOR BE AUTHORIZED TO SIGN THE CONTRACTS.

II. DISCUSSION

A. Background / Analysis

Dust abatement material is applied annually to several sections of County maintained gravel roads during the dry season. Dust on unpaved roads can present several problems to the public, such as impairing vision while traveling, penetrating nearby homes and vegetation, aggravating allergies, and increasing wear on moving vehicle parts because of its abrasive particles.

Requirement contracts are awarded to all qualifying bidders, which will guarantee Lane County the best price for materials, freight, distributor, and operator based on the low bid and hauling cost to the County.

Contract specifications require Lane County to purchase at least \$100.00 of materials and/or services from each qualifying bidder. These materials are purchased as needed during the term of the contract; therefore, a contract dollar amount cannot be specified.

B. Recommendation

The use of dust abatement material in road maintenance helps to prevent potential safety and health hazards. Staff recommends awarding requirement contracts to qualified bidders.

III. ATTACHMENTS

Order
Bid Recap

**IN THE BOARD OF COMMISSIONERS OF LANE COUNTY
STATE OF OREGON**

ORDER NO. (**IN THE MATTER OF AWARDING REQUIREMENT**
(**CONTRACTS TO VARIOUS CONTRACTORS TO**
(**ESTABLISH UNIT PRICES FOR DUST ABATEMENT**
(**MATERIAL (LIGNIN SULFONATE), DELIVERY, CRC**
(**DISTRIBUTOR AND OPERATOR NEEDS DURING THE**
(**PERIOD OF JUNE 1, 2008 TO SEPTEMBER 15, 2008,**
(**PROSPECTIVE CONTRACT NO. 08-M&S-50**

WHEREAS, on April 2, 2008, Arno Nelson, Road Maintenance Division Manager, Lane County Department of Public Works, under authority of Lane Manual, Chapter 21, opened bids for Dust Abatement Material (Lignin Sulfonate), Delivery, CRC Distributor and Operator, Prospective Contract No. 08-M&S-50; and

WHEREAS, bids were submitted by Blue Line Transportation Co., Inc., EnviroTech Services, Inc., and SureCrop Farm Services, and the Director of the Department of Public Works recommends that the bids be accepted; **NOW THEREFORE BE IT**

ORDERED that the bids received from afore-mentioned bidders be accepted as recommended; and it is further

ORDERED that the afore-mentioned bidders be awarded requirement contracts for Dust Abatement Material (Lignin Sulfonate), Delivery, CRC Distributor and Operator, for the period of June 1, 2008 to September 15, 2008, in accordance with the bid specifications; and it is further

ORDERED that these contracts be executed in accordance with this Order and the bid specifications, and the County Administrator be authorized to sign the requirement contracts.

DATED this _____ day of _____, 2008

Faye Stewart, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 4-14-08 lane county


OFFICE OF LEGAL COUNSEL

